

# UT Southwestern Class of 2024

## [Example] Secretary's Weekly Newsletter

14 September 2020

Prepared by Daanish Khazi-Syed

Version 0.2

## News and Updates

- *New Mailing List Addition*

Future Residents of OBGYN (FROGS) has now been added to the mailing list roster (pg. 7)!

- *SASS Tissues Tutoring*

Student Academic Support Services (SASS) will be holding tutoring sessions for the Tissues course on the following dates:

- Mon 09-14: Lectures 1–7
- Thu 09-17: Lectures 8–15
- Sun 09-20: Lectures 16–20

Please watch for emails from Ms. Carol Wortham for session times and Zoom meeting links.

## Upcoming Class Birthdays

- Tue 09-22: Person A\*
- Tue 09-22: Person B\*
- Fri 10-02: Person C\*
- Thu 10-08: Person D\*

\*Names have been withheld for the purposes of this example document.

# The Week Ahead (2020-W38)

## Monday, 14 September

- *SCF Monday Lunch*  
Time: 12:00–1:00 p.m.  
Location: [Zoom Meeting Link](#)  
Description: Our guest speaker this Monday is Travis Cook, Associate Teaching Pastor at Park Cities Baptist Church. The topic will be *How To Deal With Anxiety*. NOTE: The first 20 students that join and keep their videos on will receive a voucher by email for a CFA Sandwich meal, redeemable at the CFA outside Love Field.
- *Meet the Family Medicine Chief Residents*  
Time: 6:00–7:00 p.m.  
Location: [Zoom Meeting Link](#)  
Description: Hosted by the Family Medicine Interest Group and featuring Drs. Nguyen, El-Khaled, and Assavapisitkul!

## Tuesday, 15 September

- *SCF - Med Student Men's and Women's Bible Study*  
Time: 8:00–9:00 a.m.  
Location: [Zoom Meeting Link](#)  
Description: Men are studying the Book of Galatians and Women are studying the Book of Mark.
- *Medical Students HELP Informational Session*  
Time: 12:00–1:00 p.m.  
Location: [MS Teams Meeting Link](#)  
Description: Join Medical Students HELP for an interactive Trivia-Info Session. Learn about a new inpatient clinical volunteering opportunity, modeled after the Hospital Elder Life Program to prevent delirium in hospitalized older adults. We'll share opportunities to practice effective patient communication, EMR documentation, learn about common issues affecting older adults, and promote healthy lifestyle changes. Join the Teams link here!
- *Introduction to PM&R*  
Time: 12:15–1:00 p.m.  
Location: [Zoom Meeting Link](#)  
Description: Dr. Kelly Scott will be speaking.
- *Christian Students Association Truth Pursuit*  
Time: 12:20–1:00 p.m.  
Location: [Zoom Meeting Link](#)  
Description: Christian Students Association will be continuing its Truth Pursuit. We are reading through the Bible and are about to start 1 Timothy. Come enjoy Christ and His Word with us. All are welcome!

## Wednesday, 16 September

- *Plastic and Reconstructive Surgery Interest Group Lunch Talk*  
Time: 12:00–1:00 p.m.  
Location: Zoom Meeting Link TBA  
Description: The Plastic and Reconstructive Surgery Interest Group (PRSIG) is having a lunch talk featuring Dr. Shai Rozen.

## Thursday, 17 September

- N/A

## Friday, 18 September

- *Wilson Surgical Society Lunch Talk*  
Time: 12:00–1:00 p.m.  
Location: [Zoom Meeting Link](#)  
Description: Lunch Talk with Endocrine Surgeon, Dr. Ana Islam
- *Cardiology Interest Group Lunch Talk*  
Time: 12:00–1:00 p.m.  
Location: Zoom Meeting Link TBA  
Description: Cardiology Interest Group is having an event next Friday at 12:00pm. It is a lunch talk with Dr. Prithvi Raj on the Microbiome and Cardiology.

## Saturday, 19 September

- N/A

## Sunday, 20 September

- N/A

## Later Events

### Monday, 21 September

- *Anesthesiology Student Interest Group Meeting*

Time: TBA

Location: Zoom Meeting Link TBA Description: Welcome to ASIG with our faculty sponsor, Dr. Amy Woods on Monday, Sept 21st.

### Thursday, 24 September

- *Introduction to Family Medicine*

Time: 12:00–1:00 p.m.

Location: [Zoom Meeting Link](#)

Description: Hosted by the Family Medicine Interest Group and featuring Dr. Richard Young from JPS.

### Tuesday, 29 September

- *Family Medicine Interest Group Journal Club*

Time: 12:00–1:00 p.m.

Location: [Zoom Meeting Link](#)

Description: Intro to Critically Appraising Literature.

# Newsletter Information

## Submissions

If you are an officer of a registered student organization, please follow the following instructions.

In order to submit an event to the Secretary for distribution, complete [this form](#) by 5:00 p.m. the Sunday prior to the upcoming week.

In order to send an informational notice/update, complete [this form](#) by 5:00 p.m. the Sunday prior to the upcoming week.

## Errors

If you notice an error in this newsletter, please send an email to the Secretary, [Daanish Khazi-Syed](#). A corrected version of the newsletter will be distributed as soon as possible afterwards.

## Suggestions and Feedback

Please feel free to reach out to Daanish Khazi-Syed if you have any suggestions or feedback to improve this newsletter!

# Mailing List Sign-Up Directory

Links to join various student organization mailing lists can be found below. Organizations have been categorized as per <https://www.utsouthwestern.edu/education/students/student-orgs/>.

## Educational and Professional

- [American Association of Neurological Surgeons \(AANS\)](#)
- [American Medical Women's Association \(AMWA\)](#)
- [Anesthesiology Student Interest Group \(ASIG\)](#)
- [Dermatology Interest Group \(DIG\)](#)
- [Emergency Medicine Interest Group \(EMIG\)](#)
- [Family Medicine Interest Group \(FMIG\)](#)
- [Future Residents of Obstetrics and Gynecology \(FROGS\)](#)
- [Gastroenterology Student Interest Group \(GSIG\)](#)
- [Geriatrics Interest Group \(GIG\)](#)
- [Oncology-Hematology Medical Society \(OHMS\)](#)
- [Ophthalmology Student Interest Group \(OphthoSIG\)](#)
- [Orthopedic Surgery Interest Group \(OSIG\)](#)
- [Pathology Society](#)
- [Pediatric Interest Group \(PIG\)](#)
- [Plastic and Reconstructive Surgery Interest Group \(PRSIG\)](#)
- [Preventative Medicine Interest Group \(PMIG\)](#)
- [Pulmonary Critical Care Interest Group](#)
- [Radiology Interest Group](#)
- [Sports Medicine Interest Group \(SMIG\)](#)
- [Student Interest Group in Neurology \(SIGN\)](#)
- [Urology Student Interest Group \(USIG\)](#)
- [Wilson Surgical Society \(WSS\)](#)

## Special Interest

- [Global Health Interest Group \(GHIG\)](#)
- [Health Advocacy Student Interest Group \(HASIG\)](#)
- [Medical Humanities Interest Group](#)
- [UT Southwestern Global Student Surgery Alliance](#)
- [V-DAY](#)

## Religious

- [Southwestern Christian Fellowship \(SCF\)](#)

## Service

- [Walk with a Future Doc](#)